



Athletics Tasmania

Membership Policy

Approved by the AT Board on 8 October 2018

1. Introduction

This policy is made by the Athletics Tasmania (AT) Board in pursuance of the powers conferred on it by clause 24 of the AT Constitution. This policy is binding on AT and all members of AT.

This policy is made to set out procedures and requirements relating to categories of membership of AT under clauses 6 and 7 of the AT Constitution.

2. Interpretation

For the purposes of this policy, meaning shall apply to words and expressions used but not separately defined in this policy as specified in the interpretation provisions of the Constitution, unless the context otherwise requires or as defined below.

3. Definitions

AA means	Athletics Australia
Act means	Associations Incorporations Act 1964
AT means	Athletics Tasmania
EO means	Executive Officer
TAL means	Tasmanian Athletics League
TMA means	Tasmanian Masters Athletics

4. Membership Categories

Clause 6 of the AT Constitution prescribes the following categories of membership:

- Life Members
- Member Clubs
- Associate Member Organisations
- Branches
- Individual Members
- Such new or other categories of Members as may be established by the Directors.

4.1 Life Members

Life Members are those natural persons appointed previously as Life Members of AT or subsequent to the adoption of the current Constitution, in accordance with the AT Constitution and any policies made pursuant to them.

4.1.1 Affiliation Fee

Life Members will not be required to pay any affiliation fee to AT.

4.1.2 Membership Requirements

The Life Member shall comply with the eligibility requirements of Life Membership as detailed in the AT Constitution and policies from time to time.

4.1.3 General Meetings of AT

In accordance with clauses 6.1(a) of the AT Constitution each Life Member is entitled to attend and debate but not vote at General Meetings of AT.

4.2 Member Clubs

4.2.1 Eligibility

A club seeking membership or renewal as a Member Club shall:

- a) be an incorporated entity in accordance with the Act or agree to finalise incorporation in accordance with the Act within 12 months of being admitted to Member Club status, and;
- b) comply with the processes and documentation to remain incorporated in accordance with the Act, including, but not limited to:
 - i. conducting an annual general meeting annually in accordance with the Act;
 - ii. has appointed a Public Officer in accordance with the Act;
 - iii. have in office a Board or Committee that meets the requirements for a quorum under the Member Club Constitution and in accordance with the Act; and
 - iv. have paid all fees due for registration as an incorporated association;
- c) have an active membership of at least:
 - i. ten individual registered members in accordance with clause 4.5.3 (a) and/or 4.5.3(d) of this policy, and;
 - ii. either at least an additional ten such members or twenty individual registered members in accordance with clause 4.5.3(b) of this policy
- d) be, or undertake to become, affiliated with a Branch (if any) which has jurisdiction over the district in which the Member Club conducts its activities;
- e) comply with all other requirements of Member Clubs as outlined in clauses 6.4 and 6.5 of the AT Constitution; and
- f) provide documentation and evidence as required by AT from time to time to demonstrate adherence to this policy regarding eligibility.

AT may seek any further information or impose any additional conditions on eligibility for Member Club status under this policy from time to time as it deems appropriate in the interests of AT.

4.2.2 Member Club Affiliation

Subject to the Member Club paying the prescribed Member Club affiliation fees and charges, meeting the relevant eligibility requirements and lodging all required documents, AT will affiliate the Member Club and will provide to the Member Club the services and resources and any nominated benefits offered on an annual basis by AT.

4.2.3 Affiliation Fee

The Member Club will pay the affiliation fee to AT within the time prescribed

4.2.4 Membership Requirements

The Member Club shall comply with the eligibility requirements of Member Club status and any other requirements (as detailed on the application form or required by AT from time to time) and agrees, that at the time of applying for affiliation the Member Club complies with those requirements.

4.2.5 General Meetings of AT

In accordance with clauses 6.1(b) and 10.11 of the AT Constitution, each Member Club is entitled to appoint individuals as its representatives to attend, debate and vote on behalf of the Member Club at General Meetings of AT.

Votes may only be exercised by the nominated individual notified to AT under clause 10.11 (c) of the AT Constitution.

For the avoidance of doubt, Member Clubs are entitled to one vote only on matters requiring a vote at General Meetings of AT.

4.2.6 First Member Clubs

At the time of adoption of this policy and the AT Constitution, those clubs recognised as Member Clubs are:

- a) Eastern Suburbs Athletic Club (incorporation number 01757C)
- b) Newstead Athletics (incorporation number TIAS011168)
- c) North Launceston Athletics Club (incorporation number IA08150)
- d) North West Athletics Club (incorporation number 04298C)
- e) Northern Suburbs Athletic Club (incorporation number IA08559)
- f) Old Virgilian Association Athletics (incorporation number 02022C)
- g) Sandy Bay Harriers Club (incorporation number IA09373)
- h) Tasmanian Masters Athletics (incorporation number 01555C)
- i) University of Tasmania Athletics Club (incorporation number IA11683)

4.3 Associate Member Organisations

4.3.1 Eligibility

An organisation seeking membership or renewal as an Associate Member Organisation shall:

- a) be an incorporated entity in accordance with the Act, or agree to finalise incorporation in accordance with the Act within 12 months of being admitted to Associate Member Organisation status, or;
- b) Be a school based club at an education institution commonly recognised to be a school.

Additionally, an Associate Member Organisation shall:

- c) with the exception of 4.3.1(d) of this policy, comply with the processes and documentation to remain incorporated in accordance with the Act, this includes, but is not limited to:
 - i. conducting an annual general meeting annually in accordance with the Act;
 - ii. has appointed a Public Officer in accordance with the Act;
 - iii. have in office a Board or Committee that meets the requirements for a quorum under the Member Club Constitution and in accordance with the Act; and
 - iv. have paid all fees due for registration as an incorporated association;
- d) if the Associate Member Organisation conducts events, conduct events to the minimum standards required by AT, and if not, provide an undertaking to rectify any identified areas.
- e) comply with all other requirements of Associate Member Organisation as outlined in clauses 6.6 of the AT Constitution; and
- f) provide documentation and evidence as required by AT from time to time to demonstrate adherence to this policy regarding eligibility.

AT may seek any further information or impose any additional conditions on eligibility for Associate Member Organisation status under this policy from time to time as it deems appropriate in the interests of AT.

4.3.2 Associate Member Organisation Affiliation

Subject to the Associate Member Organisation paying the prescribed Associate Member Organisation affiliation fees and charges, meeting the relevant eligibility requirements and lodging all required documents, AT will affiliate the Associate Member Organisation and will provide to the Associate Member Organisation the services and resources and any nominated benefits offered on an annual basis by AT.

4.3.3 Affiliation Fee

The Associate Member Organisation will pay the affiliation fee to AT within the time prescribed.

4.3.4 Membership Requirements

The Associate Member Organisation shall comply with the eligibility requirements of Associate Member Organisation status and any other requirements (as detailed on the application form or required by AT from time to time) and agrees and undertakes that at the time of applying for affiliation the Associate Member Organisation complies with those requirements.

4.3.5 General Meetings of AT

In accordance with clauses 6.1(c) of the AT Constitution each Associate Member Organisation is entitled to appoint individuals as its representatives to attend, and debate, but not vote, on behalf of the Associate Member Organisation at General Meetings of AT.

4.3.6 First Associate Member Organisations

At the time of adoption of this policy and the AT Constitution those organisations recognised as Associate Member Organisations are:

- a) Burnie Athletic Club (incorporation number IA11772)
- b) Coastal Running Club (incorporation number 02967C)
- c) Devonport Athletic Club (incorporation number 01698C)
- d) Hobart Athletic Club (incorporation number IA08572)
- e) Latrobe Bicycle Race Club (incorporation number 01628C)
- f) Professional Cross Country Club of Tasmania (incorporation number 01434C)
- g) Rosebery Athletic Club (incorporation number 04252C)
- h) St Helens Athletic Club (incorporation number 01968C)
- i) Tasmanian Road Running (incorporation number IA11613)

4.4 Branches

4.4.1 Eligibility

An organisation seeking membership or renewal as a Branch shall:

- a) be an incorporated entity in accordance with the Act or agree to finalise incorporation in accordance with the Act within 12 months of being admitted to Branch status, and;
- b) comply with the processes and documentation to remain incorporated in accordance with the Act, this includes, but is not limited to:
 - i. conducting an annual general meeting annually in accordance with the Act;
 - ii. has appointed a Public Officer in accordance with the Act;

- iii. have in office a Board or Committee that meets the requirements for a quorum under the Member Club Constitution and in accordance with the Act; and
 - iv. have paid all fees due for registration as an incorporated association;
- c) in the case of a geographical Branch, have at least two Member Clubs which have undertaken to affiliate with it and agrees to affiliate all Member Clubs operating within the telephone district within which it has jurisdiction.
 - g) if the Branch conducts events, conduct events to the minimum standards required by AT, and if not, provide an undertaking to rectify any identified areas.
 - h) comply with all other requirements of Branch membership as outlined in clauses 6.6 of the AT Constitution; and
 - i) provide documentation and evidence as required by AT from time to time to demonstrate adherence this policy regarding eligibility.

AT may seek any further information or impose any additional conditions on eligibility for Branch status under this policy from time to time as it deems appropriate in the interests of AT.

4.4.2 Branch Affiliation

Subject to the Branch paying the prescribed Branch affiliation fees and charges, meeting the relevant eligibility requirements and lodging all required documents, AT will affiliate the Branch and will provide to the Branch the services and resources and any nominated benefits offered on an annual basis by AT.

4.4.3 Affiliation Fee

The Branch will pay the affiliation fee to AT within the time prescribed

4.4.4 Membership Requirements

The Branch shall comply with the eligibility requirements of Branch status and any other requirements (as detailed on the application form or required by AT from time to time) and agrees and undertakes that at the time of applying for affiliation the Branch complies with those requirements.

4.4.5 General Meetings of AT

In accordance with clauses 6.1(d) of the AT Constitution each Branch is entitled to appoint individuals as its representatives to attend, debate and (in the case of Geographical Branches only) vote, on behalf of the Branch at General Meetings of AT.

4.4.6 First Branches

At the time of adoption of this policy and the AT Constitution those branches recognised as Branches are:

Geographical Branches

- a) Athletics South (incorporation number 01414C)
- b) Northern Branch Athletic Association of Tasmania (incorporation number 02545C)

Administrative Branches

- c) The Tasmanian Athletic League (incorporation number 01687C)

4.5 Individual Members

4.5.1 Eligibility

An individual is eligible for and automatically recognised as an Individual Member of AT if they are:

- a) An individual that is recognised, affiliated, accredited or registered by or with, a Member Club, Associate Member Organisation or Branch, or who holds an active qualification as a coach or official of Athletics in Tasmania;
- b) An elected or appointed Director of AT elected or appointed in accordance with clause 15 or clause 16 of the AT Constitution;
- c) A member of an AT Board Committee appointed under clause 23 of the AT Constitution;
- d) A member of an AT Operational Committee appointed by the EO;
- e) Individuals appointed as Commissioners or other volunteer roles as prescribed by the Directors or the EO from time to time;
- f) An employee of AT; or
- g) Otherwise awarded Individual Member status by the Directors at their discretion from time to time.

4.5.2 Requirements to maintain Individual Membership

An individual recognised as an Individual Member must:

- a) comply with all other requirements of Individual Membership as outlined in clauses 6.8 of the AT Constitution; and

- b) provide documentation and evidence as required by AT from time to time to demonstrate adherence to this policy regarding eligibility.

In accordance with clause 6.8 (a) of the AT Constitution, the Directors of AT may, in their discretion refuse to accept a person as an Individual Member and shall not be required or compelled to provide any reason for such rejection.

AT may seek any further information or impose any additional conditions on eligibility for Individual Member status under this policy from time to time as it deems appropriate in the interests of AT.

4.5.3 Subcategories of Individual Membership

Individuals Members recognised as such under clause 4.5.1(a) of this policy fall into the following sub-categories, which may be further sub-categorised by age groups:

- (a) Individual athlete membership - Full Season All Disciplines – available to any person who turns twelve years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in all forms of competition both In Stadium and Out of Stadium.
- (b) Individual athlete membership – In Stadium Competition - available to any person who turns twelve years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in all In Stadium competition only;
- (c) Individual athlete membership – In Stadium Competition (Under 12) - available to any person who turns ten or eleven years of age in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in In Stadium competition only. Members registered under this category will not be permitted to compete in Tasmanian Championships, with the exception of relays in the U/14 age group
- (d) Individual athlete membership – Out of Stadium Competition - available to any person who turns ten years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in all Out Of Stadium competition only;
- (e) Individual athlete membership – Carnival Running - available to any person who turns fifteen years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the right to participation in carnival running only;
- (f) Special event registration – available once per season for one day only to allow an athlete to compete in a memorial event. In the event of a Branch event, the hosting Branch shall determine prior to the event whether said athlete is eligible to be the named winner of the event.

- (g) Individual athlete membership – Restricted (joint with Tasmanian Masters)
- (h) Individual athlete membership – Overseas Residents – available to any person who has been a member of the Association at any time during the previous five years, who is residing or studying overseas for an intended period greater than 12 months and who turns 15 years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association and the eligibility to participate in competition held outside Australia.
- (i) Individual official or administrator membership - available to any person who turns ten years or older in the calendar year of registration and which provides full access to rights and benefits as an individual member of the Association
- (j) Individual coach membership – which shall be effected only by an applicant whose is normally resident in Tasmania seeking registration as a recognised coach through the National Registration System. Upon payment of the relevant fee and acceptance by Athletics Australia, the coach automatically becomes a member of the Association
- (k) Running Australia membership – any person who is within any Association Year a Running Australia member and who provides as part of their membership details a place of normal residence in Tasmania, is deemed to be a member of the Association in this category or who wishes to take up Running Australia membership through the Association either directly or through a recreational running affiliate.
- (l) Recreational Runner (Newstead) (Available to children who have turned 5 or more, but will not turn 10 or more in the calendar year) Every participant must be insured to enter Newstead Cross Country events. This fee includes Athletics Australia Insurance coverage of \$11, and Newstead administration fee as set. Category to be reviewed prior to end of 2019-20 registration year.
- (m) Individual athlete membership – One Club Centre Competition - available to any person who is older than the maximum age for registration with Little Athletics Tasmania at the date of registration and which only provides rights and benefits to participate in One Club Centre competitions conducted by centres affiliated with Little Athletics Tasmania.

4.5.4 **Restriction on Individual Membership**

The following restrictions apply to Individual Membership:

- a) No athlete may compete in any club, Branch, or AT event without being registered [Note: that special arrangements apply to bona fide public fun runs that are specifically notified to AT by clubs and Branches.]
- b) Athletes who have not been registered with AT during the previous three Association years may compete for up to two competition days during the track and field season (other than TAL events) without registering, upon payment to the applicable Branch or club of a “Trialling Athlete”

registration fee per competition. Athletes who are currently registered as out-of-stadium may compete upon one such occasion during the season upon the payment of the fee.

- c) Members of Tasmanian Little Athletics in any given year who are not currently, or have not been previously, registered as a member of AT in any category as set out in this policy, may compete in any Branch competition until 30 November of that given year without effecting any form of AT registration but must, on the first occasion, pay an LAT trialling athlete fee in order to access the required insurance.
- d) Athletes who have not been registered with AT during the previous three Association years may compete on one occasion in out-of-stadium competition without registering, upon payment to the applicable Branch or club of a "Trialling Athlete" registration fee per competition. Any athlete seeking to compete in out-of-stadium competition on a second or subsequent occasion must be registered with AT regardless of whether they have previously been registered or not.
- e) The exemptions contained in clauses 4.5.4 (b), (c) and (d) shall not apply to Tasmanian Championships (other than all schools championships) in track and field, cross country or road walking or in any national or international competition in any discipline without being registered with AT for that season.
- f) An administrator or official who is registered as an Individual Member as an athlete is not required to separately register as an administrator or official.

4.5.5 Regulations Applying to Individual Membership Registrations

The following regulations will apply to Individual Member Registrations:

- a) Individual Members within clause 4.5.4 (a) and (g) of this policy must also be a member of a Full Member Club and the Member Branch (if any) to which that Club is affiliated
- b) Individual Members within clause 4.5.4(d), (h) and (i) of this policy may also be a member of a Full Member Club and the Member Branch (if any) to which that Club is affiliated
- c) any Individual Member who in accordance with clause 4.5.4(d) of this policy chooses not to take membership of a Full Member Club will be designated "Unattached".
- d) Individual Members within clause 4.5.4(e) of this policy will be deemed to be members of the Branch responsible for Carnival Running

4.5.6 Tasmanian Masters Association (TMA)

The following clauses apply in relation to members of the Tasmanian Masters Association (TMA):

- a) Members of the TMA are recognised as Individual Members under clause 4.5.1(a) and 4.5.3(g) of this policy.
- b) TMA members may also choose to register as Individual Members under clause 4.5.3(a), (b) and/or (d) in addition to their TMA membership to facilitate greater access to competition.
- c) TMA members taking on additional Individual Member registration:
 - i. Must indicate on the registration form whether the additional registration is as a member of TMA or of a Member Club of AT; and
 - ii. Must pay any associated additional fees or charges that may apply to additional registration from time to time.
- d) Such registration results in the full benefits of AT membership being extended to the athlete and applies to both, out-of-stadium or full season membership to the relevant extents.
- e) Any TMA member wishing to compete in out-of-stadium competition conducted by AT or any of its Branches must take out at least individual athlete membership – out-of-stadium competition membership of AT.
- f) The following additional specific arrangements will apply to all other TMA Members, who will be deemed to be Individual Members of AT under clause 4.5.3(d) of this policy:
 - i. TMA shall pay per head fee (to be agreed annually between AT and the TMA for each TMA member who has not taken out a current full season membership with AT;
 - ii. This option is only available to TMA members who have attained their 35th birthday. Athletes not yet 35 years old must register as full members of AT in order to receive any benefits including those of a restricted member;
 - iii. Restricted membership entitles TMA members to:
 - a. athlete insurance cover for training and competition under the national insurance plan;
 - b. compete in Branch track and field athletic competition only (subject to any competition fee levied by the applicable Branch);

- c. score points in Branch competition as determined by the applicable Branch; and
 - d. compete in any “masters only” event conducted by the TAL (subject to any entry fee payable for such events).
- iv. Restricted membership does not entitle TMA members to enter or compete in any, or be selected to:
 - a. AT events, state or national championships;
 - b. TAL event which is not restricted to masters only athletes;
 - c. any AA event including grand prix or Tour events or national championships;
 - d. event conducted by another AA member association; or
 - e. any state or national team.

4.5.7 Individual Member Affiliation

Subject to the Individual Member paying the prescribed Individual Member affiliation fees and charges, meeting the relevant eligibility requirements and lodging all required documents, AT will affiliate the Individual Member and will provide to the Individual Member the services and resources and any nominated benefits offered on an annual basis by AT.

4.5.8 Affiliation Fee

The Individual Member will pay the affiliation fee to AT within the time prescribed.

4.5.9 Membership Requirements

The Individual Member shall comply with the eligibility requirements of Individual Member status and any other requirements (as detailed on the application form or required by AT from time to time) and agrees and undertakes that at the time of applying for affiliation the Individual Member complies with those requirements.

4.5.10 General Meetings of AT

In accordance with clauses 6.1(e) of the AT Constitution each Individual Member is entitled to attend, and debate, but not vote at General Meetings of AT.

4.6 New Categories of Membership

New categories of Members may be established by the Directors in accordance with clause 6.1(f) of the AT Constitution.

Any new category of membership established by the Directors must not be granted voting rights without the approval of the Voting Members in General Meeting.

5 Changes to the policy

Amendments to this policy will be made pursuant to clause 24 of the AT Constitution.